

Gandhi Centenary B. T. College, Habra

Annual Quality Assurance Report (AQAR)-2015-16



Submitted

To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Gandhi Centenary B. T. College, Habra

1.2 Address Line 1

P. O.- Habra-Prafullanagar

Address Line 2

District- North 24-Parganas

City/Town

Ashokenagar

State

West Bengal

Pin Code

743268

Institution e-mail address

info@gcbtcollege.in

Contact Nos.

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Name of the Head of the Institution:

Dr. Rajib Mukhopadhyay, Ph.D.

Tel. No. with STD Code:

033-26745991

Mobile:

+91-9051167912

Name of the IQAC Co-ordinator:

Prof. Samir Kumar Banerjee, Associate Professor

Mobile:

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IQAC e-mail address:

gcbtcaac2015.coordinator@gmail.com

1.3 NAAC Track ID : WBCOTE13454

1.4 Website address:

www.gbcollege.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.20	2007	Five Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

21.12.2013

1.7 AQAR for the year (*for example 2010-11*)

2015-2016

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010-11 submitted to NAAC on !5/12/2015
- ii. AQAR 2011-12 submitted to NAAC on !5/12/2015
- iii. AQAR 2012-13 submitted to NAAC on !5/12/2015
- iv. AQAR 2013-14 submitted to NAAC on !5/12/2015
- v. AQAR 2014-15 submitted to NAAC on !5/12/2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

West Bengal State University, Barasat

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	<input type="text" value="3"/>

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Quality in Teacher Education: Teacher education aims at preparing teachers, who are socially responsible and conversant with the unique features of our cultural heritage, have high commitment and ability to contribute to the development of the nation through shaping the young minds of learners. Quality in teacher education, therefore, is the demand of the society. The selected topic focuses on

- Various conceptual aspects of quality in the field of teacher education
- The standard criteria to be fulfilled by a teacher education institution for achieving the quality target
- Preparation for assuring quality outcome
- Monitoring system and evaluation of this outcome

2.14 Significant Activities and contributions made by IQAC

The mission of the college is for all-round holistic development of the students. To fulfill this aim a number of activities were undertaken for academic, cultural and skill development of the students. Plans were undertaken for sustaining excellence in teaching and learning. Steps were taken to strengthen library service and to make it more user friendly. Emphasis was given in academic class seminars. Various special days were celebrated / observed to enlighten the students. Library was equipped with internet and computerized information service for students. Sports and a number of cultural programmes were organized to encourage development of the skills of the students and make the institutional environment stress-free and enjoyable. The activities of the student-committees and associations of the college were emphasized. Besides these, steps are also undertaken for infrastructure development which includes enhancing the facilities of the common rooms for boys and girls, conference hall and class rooms. Steps were also undertaken to provide safe parking place for vehicles.

In particular, the important activities of IQAC for the year 2015-16 were:

1. A research room was provided to ensure better space facility for Teaching and Research.
2. Organization of National Seminar in collaboration with Gobardanga Hindu College on May 12 and 13, 2016.
3. To celebrate the 47th College Foundation Day (31st August) the traditional activity of organizing Voluntary Blood Donation Camp was done.
4. To celebrate the 146th birth anniversary of Mahatma Gandhi, the 'Father of the Nation', conventional recitations from Bhagabat Geeta, Bible and Koran as well as Free Community Kitchen were organized as it is done every year.
5. Construction of the new portion of the College Building to meet the problem of space crunch had been completed.
6. The IQAC made provision for safe parking of vehicles inside the college campus.
7. As a measure of technical up gradation, the IQAC had made arrangements to provide laptop, LCD projector, and internet facility to the Faculty Members as well as the Clerical /Administrative staff of the College as required.
8. To upgrade technology, computerization of different administrative sections was done.
9. The IQAC had made provision for purchase of new books and subscription for journals relevant to the NCTE approved new syllabus introduced from the 2015-16.
10. Organisation of seminar/workshop for development of teaching- learning skills.
11. The IQAC had encouraged the faculty members to generate resource by way of submitting research projects and undertaking consultancy and extension activities.
12. Emphasized students' participation in social activities, and games and sports.
13. Organisation of special classes on career oriented programme viz. TET, NET/SET as well as special classes on C.V. writing and facing the Interview Board.
14. Organisation of remedial classes for slow learners.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>➤ Enhancement of infrastructural facility</p> <p>1. Increase the number of smart class rooms.</p>	<p>➤ Enhancement of infrastructural facility</p> <p>>> Two smart Class rooms are already there, but no other classroom was made smart in the true sense of the term. However, the other class</p>

<p>2. Make better sitting arrangements for students.</p> <p>3. Renovate the library.</p> <p>4. Increase in books and journals of the library.</p> <p>5. Enhance facilities in the common rooms for boys and girls</p> <p>6. Provide for safe parking space.</p> <p>7. Installation of C.C.T.V. at important spots.</p> <p>➤ Quality enhancement of teaching and learning.</p> <p>1. <i>Encourage teachers to</i></p> <ul style="list-style-type: none"> ○ Attend / conduct seminars, conference and workshops. ○ Apply for research projects 	<p>rooms were provided with LCD Projectors.</p> <p>>> Three-sitter desks were purchased for two classrooms.</p> <p>>> Open-access system was introduced for the students. However, this system was already there for the teachers.</p> <p>Metal nets were fixed to the library windows to safeguarded Library resources.</p> <p>To ensure unobstructed view of all corners of the reading room by the librarian and easy access to the shelves by the students, sitting arrangements were reoriented.</p> <p>>> New books relevant to the NCTE approved new syllabus were purchased, and a few online journals had been subscribed for.</p> <p>>> A carom-board is provided for the Girls' common-room. A new set of discs and striker for the already provided carom-board in the Boys' common room was purchased.</p> <p>a new football, etc. are purchased.</p> <p>>> The already existing parking lot is surrounded with metal grill for safety purpose.</p> <p>>> It is not yet done, but is in the planning phase.</p> <p>➤ Quality enhancement of teaching and learning.</p> <p>>> All the teachers attended seminars and workshops for paper presentation or as resource person [<i>List attached as Annexure 1</i>]</p> <p>An institutional seminar on Quality in Teacher Education was also organised on 30 Nov.2015.</p> <p>>> A major research project is going on. The title of the project is Study on Improving Benefit Transfer For Wetland Valuation: Water Environment and Economic Value of Ecosystem Services Through People Participation in</p>
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<ul style="list-style-type: none"> ○ Register for Ph. D. Programme. ○ Organize departmental academic seminars. ○ Join refresher courses/any other short courses/summer schools under UGC programme. <p>2. <i>Encourage students to</i></p> <ul style="list-style-type: none"> ○ Organise and participate in departmental seminars. ○ Participate in academic seminars organized by other institutions. <p>➤ All round quality enhancement</p> <ul style="list-style-type: none"> ○ Encourage the teachers to conduct various cultural and academic programmes performed by the students. ○ Organize talks by different counselling organizations to motivate the students for higher study after completion of their degree, to help them lead a stress-free life, etc. ○ Encourage the students to organise and take part in quiz competition, group discussion, etc. ○ Encourage students' participation in social activities. ○ Encourage students' participation in 	<p>Bhagirathi Hooghly-Basin.</p> <p>>> One faculty has submitted thesis for Ph. D. degree.</p> <p>>>All the subject teachers have organized seminars to be presented by the students in their respective subjects.</p> <p>>> Four of the faculty members have participated in refresher courses/any other short courses/summer schools under UGC programme. <i>[details attached as Annexure 2.]</i></p> <p>>> All the students have participated in departmental seminars.</p> <p>>> Three of the students presented papers in the National Level seminar organized by Gobardanga Hindu College on 12th &13th May, 2016.</p> <p>>> Debate and Quiz competition were organized on 13.10.2015 ; cultural programmes on different occasions (College Foundation Day, Teachers' Day, Gandhi Birthday, etc)were organized..</p> <p>>> Nothing has been done in this regard.</p> <p>>> The students organized and participated Intra-college Quiz competition and Debate on 13.10.2015.</p> <p>They discussed in groups on regular basis after simulated teaching by each student, to improve their teaching skill.</p> <p>>> The students participated in activities of plantation of trees (on 19.8.2015) and blood donation on 31.8.2015.</p> <p>>> The students organized and participated in the</p>
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<p>games/sports.</p> <p>○ Make arrangements for meetings with</p> <p>>> Parents</p> <p>>> Heads of the institutions selected for internship</p>	<p>College Annual sports on 11/2/2016.</p> <p>Besides this they frequently participated and enjoyed out-door games like Football, Badminton, etc. For the purpose they were provided with a new football and new sets of Badminton rackets and feathers.</p> <p>>> Two meetings were organized.</p> <p>>> One meeting was organized.</p>
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** The Institutional Calendar of the year has been attached as Annexure 2.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR to be placed in the forthcoming meeting of the Governing Body for approval.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: **CBCS** /Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**An analysis of the feedback is provided in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Two year B.Ed. course was introduced from 2015, and accordingly a new curriculum prepared by the Curriculum Committee constituted by the Higher Education Department of Govt. Of West Bengal and approved by NCTE (uniform for all B.Ed. colleges in West Bengal) was being followed from the 2015-16 academic session.

The salient features of the new curriculum are as follows:

- * Duration of the Programme > Two years consisting of four semesters.
- * Each semester > of six months covering theory classes, practicum, examination and evaluation.
- * Total Marks > 2000 (Credit 80)
- * Subjects and activities

Theory

- >> Core Education related papers: nine (marks 650. Credit 26)
 - >> Language across the curriculum (marks 50, credit 2)
 - >> Critical Understanding of ICT (marks 50, credit 2)
 - >> EPC : Marks 100, Credit 4, covering
 - o Reading and Reflecting on Texts (Credit 1)
 - o Drama and Arts in Education (Credit 1)
 - o Yoga Education: Self Understanding and Development (Credit 2)
 - >> Optional Paper (marks 50, credit 2) : any one from
 - o Vocational/Work Education
 - o Health and Physical Education
 - o Peace Education
 - o Guidance and Counselling
 - o Environmental and Population Education
 - o Yoga Education
- >> Pedagogy of a School Subject (marks 100, credit 4) : any one from the following areas
 - o Language
 - o Mathematic
 - o Social Science
 - o Science

Practical

>> School Internship with emphasis on Community-based Activities: for 448 class teaching hours (Marks 350, Credit 14)

>> Engagement with the Field/Practicum /Seminar/Workshop etc.: Marks 650, Credit 26.

All practical activities will have both Internal as well as External Assessment (Internal-60%, External-40%)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

* N. B.- For introduction of M.Ed. course, proposal was submitted on 30.06.2015

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
07	04	02	01	CWTT – 02 and PTT -01

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	01	00	00	00	00	00	00	00	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

—

1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		5	6
Presented papers	4	8	
Resource Persons			2

****Details of Paper Presentations are provided as Annexure-I***

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Technology enabled teaching and learning .Use of LCD projectors for Power Point Presentations
- Field study, Project work and Action Research by students.
- Quiz, Debating etc (co-curricular activities) on educational areas.
- Group Discussion by the students
- Peer teaching

2.7 Total No. of actual teaching days during this academic year

211

1.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Evaluation system is framed by the West Bengal State University, Barasat and all affiliating Colleges are expected to follow the same system. The institution has no freedom in introducing evaluation reforms.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	50		100			100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC Members interact and co-operate with teachers to bring excellence in the Teaching and Learning process, encourage faculty members to participate in various faculty development programme , design the feedback sheet used for institutional evaluation etc.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	01		
Technical Staff	03			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC of the college takes initiative to encourage faculty members in applying Minor and Major Research Project to UGC and other funding agencies. It also guides them in preparing the Performance Based Self Appraisal (PBAS) for their Promotion under CAS.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	01	---	---
Outlay in Rs. Lakhs	---	Rs.1400000/-	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	---	---	---
Outlay in Rs. Lakhs	---	Rs.14,29000/-	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

** Details of research publications are provided as Annexure-II*

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2015-18	U.G.C.	Rs.14,00000/-	Rs.8,29000/-
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	---	---	---	---	---
	Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="---"/>		
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="---"/>	Any other	<input type="text" value="---"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Plantation of trees
- Voluntary Blood Donation Camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.3 Acre	NIL	---	5.3 Acre
Class rooms	04			04
Laboratories	08	NIL	--	08

Seminar Halls	01	NIL	---	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Administrative Section including Accounts and Salary Disbursement, Library was equipped with

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11971	Rs.5,40,753.00	408	Rs.44,820.00	12379	Rs.5,85,573.00
Reference Books	220	Rs.33,469.00	--	--	220	Rs.33469.00
e-Books	97000	Rs.15,000.00	97000	Rs.5,725.00	97000	Rs.15000.00
e-Journals	6000		6000	(Renewed)	6000	
Journals	07	Rs.12,300.00	02	Rs.4,200.00	09	Rs.16,500.00
Digital Database	--	--	--	--	--	--
CD & Video	51	RS.3350.00	--	--	51	Rs.3350.00
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	29	10	05	02	Nil	04	13	02
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	29	10	05	02	Nil	04	13	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT	36,040.00
ii) Campus Infrastructure and facilities	11,26,151.00
iii) Equipments	Nil
iv) Others	3,55,312.00
Total :	15,17,503.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC proposed the establishment of a Placement Cell for students, a Psychotherapy Unit for students and an Eco-Club. The Placement Cell has already been created.

5.2 Efforts made by the institution for tracking the progression

Regular meetings of the Teachers' Council and Academic Sub-committee were held. Subject Teachers took care of day to day support for the students of their own Divisions as and when needed.
Extra Coaching was provided to the students to help them as required. Study tours were organized for firsthand self-learning.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
50	39	---	11

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
67	30	01	00	02	100	34	15	01	00	00	50

Demand ratio : 1:14. Dropout %:Nil.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students were provided facilities in the computer laboratory for developing expertise in the use of computers and acquisition of knowledge relevant to different competitive examinations . Internet facility, newspapers, magazines, journals, periodicals, Printed materials are provided to them for the purpose.

No. of students beneficiaries

NIL

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	---	CAT	---
IAS/IPS etc	---	State PSC	---	UPSC	---	Others	---

*N.B. Being in the mid of the course the students could not apply for any competitive examination as.

5.6 Details of student counselling and career guidance

No specialised programme was organised by the college, but the students are guided by the faculty members as regards their career advancement.

No. of students benefitted

NIL

*N.B. Being in the mid of the course the students could not opt for any career advancement.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
---	---	---	---

5.8 Details of gender sensitization programmes

Lectures and discussion on social issues (of suppression and exploitation of women, equal opportunity for all irrespective of gender, etc) are delivered and conducted by the faculty members.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:-

- To transform the institution to an ideal centre of Teacher Education through a holistic approach.
- To provide quality education to the students and to make their acquired skill, knowledge and qualification more relevant to global needs.

MISSION:-

- To dispel the darkness of ignorance from the society through dissemination of knowledge.
- To create an ideal academic environment fostering quality teaching and learning.
- To create an ambience for greater competitiveness, grooming varied skill and intellectual pursuits.
- To make Teacher Education accessible to various social groups of the society particularly the economically weaker sections and the women students.
- To generate awareness among the people against the social evils, diseases and for protection and sustenance of the environment.
- To inculcate among the students positive thinking, human values, egalitarian and secular outlook, a spirit for social work, prosperity and harmony
- To build up good moral character of the students with core values of honesty and discipline.
- To encourage all-round development of personality of students.
- To uplift spiritual, ethical and moral values among the students to arrest unethical escalation of value degradation in the society

6.2 Does the Institution has a management Information System : No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As guided by West Bengal State University, Barasat

N.B.- As the College follows the Syllabus and Curriculum of its affiliating University, West Bengal State University there is no scope of internal curricular designing, revision or upgradation. Although there is no direct role of the college in curriculum development process, however, the college puts forward suggestions for making improvements/changes in curriculum as and when it is desired by the University. Curriculum feedback is one of the key components of IQAC. For this, feedback on curriculum is collected from the students of the college at the end of each academic session with the help of a questionnaire. Ex. Students, Parents, and all the employees of the college also play active and contributory role in this regard through IQAC and Alumni, meetings. The suggestions are conveyed to statutory academic bodies of the affiliating University by the college Principal. Additionally, one of the Faculty members of our College (Dr. Sudip Chaudhuri) is a member of the B. Ed. Monitoring Committee of West Bengal State University.

6.3.2 Teaching and Learning

The strategies of Remedial coaching to slow learners, Extra Coaching to advance learners, Internet facility provided to staff and students, teaching on Power Point Presentation, Videos, ICTs, Group Discussions, etc. were used for quality improvement

6.3.3 Examination and Evaluation

Class tests are frequently taken. The practice of Continuous evaluation is adopted, specially for evaluating the development of teaching skills in the students. Peer evaluation is also encouraged in the development of teaching skills.

6.3.4 Research and Development

There is one ongoing Major Research Project under one of the faculties (Dr. Malabika Biswas Roy)

6.3.5 Library, ICT and physical infrastructure / instrumentation

Adequate number of text books and reference books are purchased to satisfy the students' and teachers' needs for the new syllabus introduced from 2015. Departments are supplied with computer and internet connectivity.

6.3.6 Human Resource Management

Different committees are framed to execute and monitor the development in academic, administrative activities of the college

6.3.7 Faculty and Staff recruitment

One Full time Contractual faculty in Education has been appointed with the approval of the Governing Body.

6.3.8 Industry Interaction / Collaboration: NIL

6.3.9 Admission of Students

The process of Online Admission has been introduced this year.

6.4 Welfare schemes for

Teaching	E.P.F & G.I.S
Non teaching	E.P.F & G.I.S
Students	Membership of Students' Health Home, Poor Fund for the needy students.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? : N.A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?: N.A

6.11 Activities and support from the Alumni Association

Alumni Association meetings are held where different issues pertaining to development of the College are discussed and they extend their helping hand in different activities of the college.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher Association meetings are held and their feedbacks are given due importance.

6.13 Development programmes for support staff

Nothing worth mentioning

6.14 Initiatives taken by the institution to make the campus eco-friendly

Energy Conservation:

- Class rooms are well ventilated with enough light so as to save electricity
- Regular monitoring by the Staff as well as the Students of the College for turning off unnecessary lights, aquaguard etc.

Plantation:

- Plantation programmes are undertaken both inside and outside the campus.

Waste disposal:

- Waste disposal is properly done according to the municipality rules

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of ICT for both academic and administrative purposes.
- Open access system in the library.
- Provision of new rooms, specially a research room.
- Reconstruction of the college gate that prevents intrusion of outsiders and animals into the campus and ensures safety for the staff and students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The following actions were taken:

- In the library open-access system was introduced for the students
- New books relevant to the NCTE approved new syllabus were purchased
- A few more online journals had been subscribed for.
- Three-sitter desks were purchased for two classrooms.
- Vehicles parking space was surrounded with metal grill for protection of the vehicles.
- The teachers were released from the institution for their participation in seminars, workshops and conferences for paper presentation or as resource person.
- One research room was provided for the U.G.C. sanctioned research project.
- An institutional seminar was organised.
- Students were provided with technological support for seminar presentation both in their own institution and other institutions.

- The institution made provisions for separate classes for students of a neighbouring institution.
- Debate and Quiz competitions were organized.
- Cultural programmes on different occasions (College Foundation Day, Teachers' Day, Gandhi Birthday, etc) were organized..
- Group discussions were organised on regular basis in the classroom.
- Plantation programme was organised
- Blood donation camp was organised in which students of both current batch and earlier batches as well as the staff donated blood.
- The Annual sports of the college was organised as usual.
- Fresh items for indoor and outdoor games were purchased.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- I. For inculcating the value of equality and respect for all irrespective of caste, creed, or gender, the institution organises common kitchen programme as part of Gandhi Birthday celebration.
- II. For developing soft skill as well as academic competence demanded by the modern wider world, the students are encouraged in seminar presentation using ICT, followed by a question answer session.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Environment friendly practices of the institution

- Plantation programme is organised every year.
- Consumption of tobacco within the college campus is prohibited.
- A programme of Campus cleanliness by the students is organised
- Waste disposal is properly done according to the municipality rules
- Emphases is given on gardening for beautification of the campus and make it eco-friendly.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTH

1. Leading institution in the area
2. Resources
 - Capable and productive faculty
 - Well equipped library
3. Comprehensive and diverse curriculum
4. Eco friendly campus with sufficient space for development.
5. Competent and supportive management.
6. Extensive collaborations with Secondary Schools of the locality.
7. Partnerships in national comparative research.

WEAKNESSES

1. Scarcity of funds
2. Inadequate technological facilities
3. Limited research resources

OPPORTUNITIES

1. Extension of programme
2. Mobilize our alumni to support College
3. Generation of fund by the institution.

CHALLENGES

1. Attaining the status of Centre for Excellence
2. Continued “restricted” Govt. funding
3. Getting Govt. sanctioned posts for additional faculty required for introduction of new courses.

8. Plans of institution for next year

- Organization of National / State level seminars/workshops/invited talks.
- Promotion of faculty development by encouraging their participation in Seminar, Workshop, Refresher Course and Orientation Programme, any other short course.
- Starting a self-financed M.Ed. Programme, if the State Govt. fails to provide for the required infrastructure and staff.
- Encouraging the students to organise Fresher’s Welcome Programme for promoting a peaceful and cooperative campus life that will help in organising the other usual programmes of the college.

- Extension of the building on top of the canteen.
- Upgradation of the canteen by bringing variety in the food items.
- Upgradation of the Girls' common-room – provide a more spacious well ventilated room.
- Repairing of the ground floor corridor.
- Upgradation of the sitting arrangements in the Netaji Centenary Hall.
- Replacement of the old benches in the classrooms with modern desks, as far as possible.
- Procurement of more books and equipments for promoting teaching-learning.
- Appointment of an ad hoc technical staff and an instructor for the gymnasium.
- Installation of C.C.T.V. at important spots.
- Installation of solar power panel.

Name SAMIR KUMAR BANERJEE Name Dr. RAJIB MUKHOPADHYAY

SK Banerji, 22/8/2016.

Signature of the Coordinator, IQAC

Coordinator, IQAC
Gandhi Centenary B.T. College, H.

R. Mukhopadhyay 22/8/16

Signature of the Chairperson, IQAC

PRINCIPAL
Gandhi Centenary B.T. College
Habra, 24 Pgs. (N)

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE-2

Institutional Calendar

Gandhi Centenary B. T. College, Habra
Academic Year 2015-16

Inauguration of the Session (2015-17)	July 01, 2015 (Wednesday)
Teaching-learning (Semester I, theory + Practical).....	July 02 to November 30, 2015
Classes on ICT, Career orientation.....	July 10- July15
Observation of Independence Day	August 15, 2015 (Saturday)
Banomohatsav	August 19, 2015 (Wednesday)
(Environment Awareness Programme.)	
Observation of College Foundation Day	August 31, 2015 (Monday)
(Blood Donation Camp)	
Observation of Teachers' Day	September 08, 2015 (Tuesday)
(N. B. September 05 having coincided with Janmashtami)	
Observation of Birthday of Mahatma Gandhi	October 02, 2015 (Friday)
(Community Kitchen and Safai Avijan)	
Programme relating to Value Education	October 05, 2015 (Monday)
Intra -College Debate, Quiz and Extempore Competition.....	October 13, 2015 (Tuesday)
Sarodotsav	October 17, 2015 (Saturday)
(Cultural Programme)	
Reopening of college after Puja Vacation.....	November 16, 2015 (Monday)

IQAC sponsored seminar.....	November, 2015
Internal Examination.....	November 20-25, 2015
Remedial classes.....	End of November, 2015
Semester I Examination (Theory and Practical).....	December 01 – 15, 2015
Evaluation of answer scripts of Semester I.....	December 16 – 31, 2015
Winter recess.....	December 26-31, 2015
Beginning of Semester II.....	January 02 (Saturday)
Teaching-learning (Semester II, theory + Practical).....	January 02 to April 15, 2016
College Picnic.....	Middle of January, 2016
Observation of Netaji's Birthday.....	January 23, 2016 (Saturday)
Observation of Republic Day.....	January 26, 2016 (Tuesday)
Institutional Sports	February 11, 2016 (Thursday)
Institutional Tour.....	March, 2016
Meeting with Head Masters of practice teaching schools.....	April (First week), 2016
Teaching Internship.....	April – May, 2016 (30 days)
Collaborative Seminar in association with Gobardanga Hindu College.....	April/May, 2016
Internal Evaluation (Assignment/Practicum).....	May (2nd week), 2016
Annual function.....	May 15, 2016
Parent-Teacher Meeting.....	June, 2016
Summer Recess.....	May 16 to June30, 2016
Semester II Examination (Theory and Practical)	June 1- 15, 2016